

Version/comparison	Terms of Business	Looking after your Documents	Protecting you from Conflicts of Interest	Complaining to us	Help Making an Official Complaint	Confidentiality	Exclusions and Limitations [1]	What does "professional work" include?	Others	CONCERTO IP website
Current version	v6 311017 [GO BACK]	v4.4 271017	v3.2 201017	v4.1 111215	v4.3 111215	ver1 271017	ver1 271017	ver1 201017	NONE	
Previous version	v5 010417	v4.3 111215	ver3.1 010417	v4 270615	v4.2 270615	NONE	NONE	NONE		
Comparison	v5 compared v6	v4.3 compared v4.4	ver3.1 compared v3.2	v4 compared v4.1	v4.2 compared 4.3	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE		

[1] Applies only if stated in any Engagement Letter

Summary of changes made to ver5 to produce ver6:

Definitions

- Contract:** Add definition
- Fee Agreement:** Define the term in view of importance and to provide short hand elsewhere in Agreement.
- Project:** Add definition

Para 1

Clarify certain aspects of Agreement commencement and make clear that the Contract applies to each Matter individually

Para 2.1

Reinforce our confidentiality obligations in response to feedback that the Code of Practice is not clear.
Add link to new support document giving more detail of our confidentiality obligations and outlining document security steps we take.

Para 4

Add link to new support document giving examples of professional work that is billed.

Para 5

Clarify credit policy, clarify shorter credit period as an exception, include amendments to Terms & Conditions following our review of Late Payment of Commercial Debts Regulations, 2002 and give notice of penalties under those regulations.

Para 11

In Para 11.2, clarify/amplify covenant to avoid potentially damaging direct contact by clients with our business Partners during Agreement period and protect clients from risks of self-filing IP applications after termination without alternative professional assistance.
Add Para 11.3 to provide for application of limitations/exclusions on liability

General

Revise language to provide more clarity and shorter text.

IMMATERIAL CHANGES

Under our document transparency policy, we will not necessarily identify changes that have been made which are immaterial (eg format or layout changes, or changes to hyperlinks).

Document version numbers (if any) having more than one decimal place (eg, v2.1.1) signify that changes made to their predecessor are exclusively categorised as immaterial.

